

CONDITIONS OF ENTRY



As at 19 March 2018

You must follow all directions given by our staff as well as any signage when in our building. You must comply with all of the following Conditions of Entry when you visit our buildings.

1. ENTRY, EXIT AND EJECTION

A. WHEN YOU ENTER THE BUILDING

- 1) Before being allowed entry into our building, you may be required to:
 - a. Carry a valid ticket or invitation to enter the building;
 - b. Present reliable photo identification that is acceptable to our staff to:
 - i. Prove your age and identity as may be required by the law or our staff as the threshold required to attend the event;
 - ii. Provide proof of concession (i.e. proof of age identification or concession card) if you have purchased a concessional ticket for an event;
 - c. Demonstrate that persons under certain age thresholds will be accompanied by a parent or legal guardian at all times within the building;
 - d. Remove hats, hoodies and helmets when entering and/or when inside the building;
 - e. Consent to a physical search as well as a search of your belongings;
 - f. Follow the directions of staff directing any queuing outside or inside the building
- 2) After you have entered the building, you must:
 - a. Retain your ticket at all times and be able to show it to staff during the event;
 - b. Only occupy the numbered seat if one is specified on the ticket;
 - c. Accept that General Admission events do not provide reserved seating or reserved standing areas. Patrons will enter the building on a first come basis.
 - d. Accept that admittance to a performance may be restricted and/or not possible for latecomers or for anyone seeking re-admittance if they choose to leave during the event.
- 3) If your ticket/s are damaged, defaced and/or are suspected of having been purchased from an unauthorised resale agent:
 - a. You will not be permitted into the building;
 - b. Your ticket may be seized;
 - c. You will not be entitled to any refund.

B. POSSIBLE EJECTION FROM THE BUILDING

- 1) You may be liable for prosecution or a fine and/or may be ejected from the building if you:
 - a. Breach any Condition of Entry;
 - b. Cause or may cause property damage;
 - c. Create or may create risk of injury to any person;
 - d. Threaten or may threaten safety of performers, visitors, audience members, our staff or any other persons;
 - e. Unreasonably interfere with or compromise another person's enjoyment of the event;
 - f. Are considered by our staff to be offensive, aggressive, unruly, disruptive, disorderly, uncooperative or behaving unlawfully
 - g. Are considered by our staff to be under the influence of alcohol or illicit substances or suspected of buying, selling or carrying illicit substances;
 - h. Enter any part of the building or other restricted internal area without proper authorisation;
 - i. Refuse to follow the directions of our staff.
- 2) If you are ejected from the building, you are required by law to move at least 20 metres away from the building. You will not be entitled to any refund and may be refused re-entry indefinitely;



C. WHEN YOU EXIT THE BUILDING

When the event ends and/or you exit the building, you must:

- a) Exit in an orderly and appropriate manner;
- b) Follow the directions of staff to clear an area or access way.

2. YOUR BEHAVIOUR

- a) You must behave in an appropriate and responsible manner that does not interfere with the safety or enjoyment of others;
- b) You must not touch or interfere with the artwork or any other objects on display in exhibitions, displays or in the building;
- c) You must cooperate with our staff and follow any direction given which we consider will maximise the safety of the building for all patrons including keeping aisles and doorways clear at all times;
- d) There is no dress code for our buildings. Guests are asked to avoid thongs/wear proper footwear to avoid personal injury;
- e) If the majority of patrons wish to stand / dance at a seated performance, we may allow patrons to stand. If however the majority of patrons' enjoyment is impacted by a small number of people standing / dancing, then our staff may direct them to be seated and/or ask them to relocate to an alternate area if it is available.

If you feel that your enjoyment of an event is being compromised in any way or by the actions of another person, please contact our staff immediately so that we can try and find a solution. We cannot provide a solution after an event has concluded.

3. USE OF YOUR IMAGE

You consent to and authorise us to film, record or photograph you (Recording), and to reproduce Recordings in any audio, video, or photographic display or other transmission, exhibition, publication or reproduction in any medium or context for any purpose without further authorisation by, or compensation or attribution to you. All Recordings are our sole property and you release us from liability arising on account of such usage.

Security cameras are operating on the Premises and you acknowledge that you may be filmed.

4. LIABILITY

You enter the building at your own risk.

To the maximum extent permitted by law, we will not be responsible for any loss, damage, harm or injury arising from your entry to the Premises.

5. YOUR BELONGINGS

If you bring personal belongings into the building:

- a) You are solely responsible for those items;
- b) You must not leave any bag or personal items unattended;
- c) You must not bring any prohibited items (see below) into the building;

We reserve the right to:

- a) Inspect and search you and your belongings when you enter and while you are in the building;
- b) Refuse some or all personal belongings from entering the building or being stored in our cloakroom;
- c) Require any bag or personal items to be stored in our cloakroom if you wish to bring it into the building. Items stored in our cloakroom will be stored at your own risk and we accept no responsibility for them.
- d) Restrict and remove any flags or fan signs if they are not smaller than A2, soft, able to be readily put away and/or if they affect other people's enjoyment and/or if you are requested by staff.

6. SMOKING AND ILLICIT SUBSTANCES

Illicit substances along with the smoking of cigarettes, cigars, vapourisers and e-cigarettes will not be permitted inside any part of our buildings (including toilets, backstage and dressing rooms).

Designated smoking areas are nominated in the street outside each building.



7. PROHIBITED ITEMS

We reserve the right to:

- a) refuse entry to any person found to have any Prohibited Items in their possession;
- b) require the Prohibited Item to be stored in our cloak room;
- c) refuse the Prohibited Item from being brought into our building.

You are prohibited from bringing the following items into our building:

- i. Alcohol
- ii. Glass, cans or open drink containers containing non-alcoholic and/or alcoholic drinks
- iii. Any illegal substances including controlled, dangerous or illicit drugs
- iv. Incendiary devices (flares, fireworks and smoke bombs)
- v. Weapons of any nature as well as laser lights
- vi. Animals (other than registered assistance animals)
- vii. Bicycles, scooters, skateboards and rollerblades/ skates
- viii. Large cameras, audio recording devices, video cameras, tripods or drones
- ix. Unauthorised advertising material or flyers
- x. Umbrellas
- xi. Textas, felt pens, marker pens, paint or similar items
- xii. Prams, pushers, and strollers
- xiii. Any large item that cannot be placed under a seat
- xiv. Any other item that in our opinion could cause harm, public nuisance or create a trip hazard.

8. LIQUOR LICENSING RULES

It is a condition of entry that you will comply with Victorian liquor licensing laws and respect our adherence to Responsible Service of Alcohol principles.

- a) You may not bring your own alcohol into the building;
- b) If you are considered to be intoxicated, affected or behaving inappropriately, you may be refused entry / evicted from the building and/or may be refused alcohol service at our discretion;
- c) You may only consume alcohol inside the building's designated licensed areas. You may not be permitted to take alcohol into some areas of the building at some events;
- d) You may be required to empty water bottles before entering the building. If so, free water will be provided;
- e) Minors:
 - i. You accept that entry of minors at licensed events is at our sole discretion. If we approve entry, a parent or guardian must remain with/beside the minor at all times, is responsible for minor and the adult may also be refused alcohol;
 - ii. The minimum acceptable age for a minor attending a licensed event at Forum Melbourne will be sixteen (16) years;
 - iii. We may require appropriate age identification for any person seeking to enter our building and if seeking to purchase and/or consume alcohol. If age identification is not accepted, or considered to be fraudulent, you may be refused entry without recourse or compensation and/or your identification may be confiscated;
 - iv. You accept it is an offence for minors to purchase or consume alcohol, or for a person to supply alcohol to a minor;
- b) You accept that events which are promoted as All Ages events may have different requirements including no alcohol being served to any person and no pass-outs being provided to any person.

Breaches of these laws may result in eviction from the building and persons being reported to the Police (penalties may apply).

9. PHONES, PHOTOGRAPHY & VIDEO POLICY

We reserve the right to vary this standard policy at our discretion and without notice for each event:

We Allow	<ul style="list-style-type: none"> • Small hand-held personal cameras • Mobile phones with cameras
We Do Not Allow	<ul style="list-style-type: none"> • Professional or large cameras (including those with SLR capabilities) • Cameras with detachable lenses • Audio recorders • Video recorders • Tripods • Any flash photography
We May	<ul style="list-style-type: none"> • Require all mobile phones and electronic devices to be powered off during an event



